



North Carolina Department of Public Safety
Office of Staff Development & Training

Pat McCrory, Governor
Frank L. Perry, Secretary

W. David Guice, Commissioner
Charles D. Walston, Director

MEMORANDUM

TO: Charles Walston, Director
NCDPS - Office of Staff Development & Training

Michael L. Lamonds

FROM: Michael L. Lamonds, QPR Program Coordinator
NCDPS - Office of Staff Development and Training

DATE: June 19, 2014

RE: QPR (Question, Persuade and Refer) Suicide Prevention Training Program for NCDPS Employees - July to November 2014

The following proposal concerns the delivery of the QPR Suicide Prevention Training Program for NC Department of Public Safety Employees by Ms. Meredith Peffley of Cardinal Innovations Healthcare Solutions and OSDT. This training program will provide all staff with critical information on the prevention of employee suicide.

A. QPR TRAINING PROGRAM OBJECTIVES:

1. Question - How to Question the Person about Suicide. Do they have thoughts? Feelings? Plans? Don't be afraid to ask.
2. Persuade - How to Persuade the Person to Get Help. Listen carefully. Then say, "Let me help." Or, "Come with me to find help."
3. Refer - How to Refer to Help? Immediately contact qualified personnel to assist the person.

B. QPR TRAINING PROGRAM INSTRUCTIONAL DELIVERY FORMAT:

Prior to the training, customized information for each training location shall be distributed to all staff by the NCDPS Communications Office via the e-mail system. These training materials (QPR Training Brochure, Notification Map / Numbers and EAP Materials) will list the suicide prevention/awareness resources available in their local community.

This proposal recommends one (1) – two (2) hour training class for NCDPS Staff to address the key issues and skills outlined above. Any staff member employed by the North Carolina Department of Public Safety may attend this training. Each day there will be two separate training sessions conducted and all areas of NCDPS shall be provided the opportunity to register for the training. The morning training session will be held from 10:30 AM to 12:30 PM and the afternoon training session will be held from 1:30 PM to 3:30 PM.

This format provides additional advantages of less interruption of work and a reduction in travel expenses because class start / completion times have been adjusted to allow for travel therefore no requests for meals or overnight housing are authorized.

MAILING ADDRESS:
4213 Mail Service Center
Raleigh NC 27699-4213

www.ncdps.gov



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OFFICE LOCATION:
2211 Schieffelin Rd.
Apex, NC 27502
Telephone: (919) 367-7100
Fax: (919) 367-7180

C. USE OF CORNERSTONE ONDEMAND LEARNING MANAGEMENT SYSTEM FOR QPR ROSTER MANAGEMENT, TRAINING COMPLETION AND COURSE EVALUATION:

The Cornerstone Learning Management System adds a level of efficiency to NCDPS Learning Systems. OSDT will utilize the LMS user interface to notify all staff about upcoming training in their respective areas and allow employees to pre-register via the LMS. This function will enable OSDT to develop class rosters and create waiting lists if necessary. The LMS will also be used to distribute curricular content (QPR Training Brochure, Notification Map / Numbers and EAP Materials) necessary for training and allow user evaluations which will enable NCDPS to get more value from human resources while empowering employees with additional tools for self-improvement. Once the training is completed, the LMS would be used to document successful completion of training on all cumulative training records.

D. QPR TRAINING SCHEDULE (JULY - NOVEMBER 2014)

TRAINING DATE	TRAINING TIME	TRAINING LOCATION	# OF SLOTS
OSDT Central Region Training Complex - OSDT Apex 2211 Schieffelin Road, Apex, N.C. 27502 July 30, 31 and August 01, 2014			
Wednesday, 07/30/2014	10:30 AM – 12:30 PM	OSDT Apex Training Complex – Classroom 232	30
Wednesday, 07/30/2014	1:30 PM – 3:30 PM	OSDT Apex Training Complex – Classroom 232	30
Thursday, 07/31/2014	10:30 AM – 12:30 PM	OSDT Apex Training Complex – Classroom 232	30
Thursday, 07/31/2014	1:30 PM – 3:30 PM	OSDT Apex Training Complex – Classroom 232	30
Friday, 08/01/2014	10:30 AM – 12:30 PM	OSDT Apex Training Complex – Classroom 232	30
Friday, 08/01/2014	1:30 PM – 3:30 PM	OSDT Apex Training Complex – Classroom 232	30
OSDT Piedmont Triad Region Training Center – OSDT Asheboro 157A Dublin Square Road, Asheboro, N.C. 27203 August 25, 26 and 27, 2014			
Monday, 08/25/2014	10:30 AM – 12:30 PM	OSDT Piedmont Triad Regional Training Center – Large Classroom	30
Monday, 08/25/2014	1:30 PM – 3:30 PM	OSDT Piedmont Triad Regional Training Center – Large Classroom	30
Tuesday, 08/26/2014	10:30 AM – 12:30 PM	OSDT Piedmont Triad Regional Training Center – Large Classroom	30
Tuesday, 08/26/2014	1:30 PM – 3:30 PM	OSDT Piedmont Triad Regional Training Center – Large Classroom	30
Wednesday, 08/27/2014	10:30 AM – 12:30 PM	OSDT Piedmont Triad Regional Training Center – Classroom 2	24
Wednesday, 08/27/2014	1:30 PM – 3:30 PM	OSDT Piedmont Triad Regional Training Center – Classroom 2	24

QPR Suicide Prevention Training Program for NCDPS Employees - July to November 2014

TRAINING DATE	TRAINING TIME	TRAINING LOCATION	# OF SLOTS
OSDT Eastern Region Training Center – OSDT Greenville 2241 Dickinson Avenue, Greenville, N.C. 27834 September 22, 23 and 24, 2014			
Monday, 09/22/2014	10:30 AM – 12:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Monday, 09/22/2014	1:30 PM – 3:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Tuesday, 09/23/2014	10:30 AM – 12:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Tuesday, 09/23/2014	1:30 PM – 3:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Wednesday, 09/24/2014	10:30 AM – 12:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Wednesday, 09/24/2014	1:30 PM – 3:30 PM	OSDT Eastern Regional Training Center – Pirate Classroom	30
Halifax Community College - Main Campus in Weldon, NC 100 College Drive, Weldon, N.C. 27890 October 27, 28 and 29, 2014			
Monday, 10/27/2014	10:30 AM – 12:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Monday, 10/27/2014	1:30 PM – 3:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Tuesday, 10/28/2014	10:30 AM – 12:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Tuesday, 10/28/2014	1:30 PM – 3:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Wednesday, 10/29/2014	10:30 AM – 12:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Wednesday, 10/29/2014	1:30 PM – 3:30 PM	Halifax Community College Main Campus – Classroom # 412	30
Davidson County Community College - Davidson Campus 297 DCC Road, Thomasville, NC 27360 November 12, 13 and 14, 2014			
Wednesday, 11/12/2014	10:30 AM – 12:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Wednesday, 11/12/2014	1:30 PM – 3:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Thursday, 11/13/2014	10:30 AM – 12:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Thursday, 11/13/2014	1:30 PM – 3:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Friday, 11/14/2014	10:30 AM – 12:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Friday, 11/14/2014	1:30 PM – 3:30 PM	Davidson County Community College Davidson Campus – Classroom # ???	30
Projected Employees Trained:			888