

MINUTES

OF THE

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: July 21, 2006

TIME: 9:00 A.M.

PLACE” Holiday Inn Express  
Boone, North Carolina

SUBMITTED BY: Terry Wright  
Director

MEMBERS PRESENT:

Anita Pfaff  
Johnny Phillips  
Doc Hoggard

MEMBERS ABSENT:

Courtney Brown  
Brad Smith

STAFF PRESENT:

Director Terry Wright  
Field Services Supervisor Larry Liggins  
Training Officer Tim Pressley

Board Secretary Nan Williams  
Attorney Charles McDarris

VISITORS:

Eric Haskin  
Jeremy M. Jackson  
A.D.Sonbert  
Curtis L. Owen  
Jason Potter  
Mack Donaldson  
Ray McLester  
Ronald A. Armeen  
Charles Armeen  
Paul Hunt  
Joseph Merola

Larry Blumenfeld  
John Ranson  
Christy Sonbert  
Rockie Goeller  
Charles Keith Hatcher  
Stuart McLaughlan  
Carole McLester  
Patrick Armeen  
James Harris  
Sharon Armeen  
Ken Gill

## CALL TO ORDER

9:00 A.M. The July 21, 2006 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Vice Chairman Anita Pfaff.

Mr. McDarris explained that Board Member Harrison Tulloss submitted his resignation and that the Board has five standing members, therefore, three members are present to hold the meeting and with three members being present the Board does have a quorum in order to conduct official business.

In accordance with the Governor's Executive Order Number 1, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

Vice Chairman Pfaff welcomed guests.

**MR. PHILLIPS MADE A MOTION TO APPROVE THE MINUTES OF THE MAY 19, 2006 BOARD MEETING. SECONDED BY MR. HOGGARD. MOTION CARRIED.**

Ms. Pfaff reported the results of the Screening Committee. See attached Screening Committee Report.

**MR. HOGGARD MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.**

**MR. HOGGARD MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.**

Mr. Phillips reported that he and Mr. Smith met as the Grievance Committee on July 20, 2006 from 12:20 pm to 2:40 pm. It was noted that Mr. Smith was available by a teleconference call since he was not present at the meeting. The following individuals were present: Mr. Benedict Bristol IV, Mr. Dexter Ku, Mr. Gerald Rexrode, Mr. James Fowler, Mr. Ray Raymer, Mr. Stuart McLaughlan, Mr. David Ely, Ms. Rhonda Paschal, and Mr. Charlie Campbell. See attached Grievance Committee Report.

**MR HOGGARD MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MS. PFAFF. MOTION CARRIED.**

## SPECIAL REPORTS AND PRESENTATIONS

Mr. Hoggard presented the Continuing Education Subcommittee report.

1. Superstar Marketing - The committee recommends approval of 3 CEU's for this course.
2. Basic Networking for CCTV Installers - The committee recommends denial because this

- course goes beyond the scope of GS-74D. Specifically, the course's main focus is on network connectivity and the committee feels awarding CEU's would not be appropriate.
3. Commercial Sound System Design and Installation - The committee recommends denial because this course goes beyond the scope of GS-74D. Specifically, the course's main focus is on sound systems and the committee feels awarding CEU's would not be appropriate.
  4. Residential Audio/Video Systems - The committee recommends denial because this course goes beyond the scope of GS-74D. Specifically, the course's main focus is on audio and CCTV systems and the committee feels awarding CEU's would not be appropriate.
  5. Installing Code Compliant Systems - The committee recommends denial because this course goes beyond the scope of GS-74D. Specifically, the course's main focus is on fire systems governed under NFPA and the committee feels awarding CEU's would not be appropriate.
  6. Introduction to Residential Structured Cabling - The committee recommends denial because this course goes beyond the scope of GS-74D. Specifically, the course's main focus is CCTV, telephone and data networking and the committee feels awarding CEU's would not be appropriate.
  7. Installing Electric Lock Hardware for Access Control Systems - The committee recommends approval of 4CEU's for this course.
  8. Gate Access Control Systems - The committee recommends approval of 2 CEU's for this course.
  9. CCTV Camera Lens Selection - The committee recommends approval of 2 CEU's for this course.
  10. Basic Networking and Network Video for CCTV - The committee recommends approval of 4 CEU's for this course.

**MR. PHILLIPS MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MS. PFAFF. MOTION CARRIED.**

UNFINISHED BUSINESS

None

OLD BUSINESS

None

BREAK: 9:30 a.m.

RECONVENED: 9:55 a.m.

Mr. McDarris stated that Mr. Smith was not present at the meeting because his wife had emergency surgery earlier in the week.

FINAL AGENCY DECISION

Mr. McDarris stated that the case of Jeremy Jackson will be continued until the September 2006 meeting. Mr. Jackson will meet with staff to further discuss his case.

NEW BUSINESS

The following elections were made:

**MR. PHILLIPS MADE A MOTION TO ELECT MR. BRAD SMITH AS CHAIRMAN. SECONDED BY MR. HOGGARD. NONE OPPOSED. MOTION CARRIED.**

**MR. PHILLIPS MADE A MOTION TO ELECT MS. ANITA PFAFF AS VICE CHAIRMAN. SECONDED BY MR. HOGGARD. NONE OPPOSED. MOTION CARRIED.**

**MR. PHILLIPS MADE A MOTION TO ELECT MS. ANITA PFAFF AS SCREENING COMMITTEE CHAIRMAN. SECONDED BY MR. HOGGARD. NONE OPPOSED. MOTION CARRIED.**

**MR. PHILLIPS MADE A MOTION TO ELECT COURTNEY BROWN AS GRIEVANCE COMMITTEE CHAIRMAN. SECONDED BY MR. HOGGARD. NONE OPPOSED. MOTION CARRIED.**

**MR. PHILLIPS MADE A MOTION TO ELECT MR. BRAD SMITH AS EDUCATION AND TRAINING CHAIRMAN. SECONDED BY MR. HOGGARD. NONE OPPOSED. MOTION CARRIED.**

The following is the new meeting schedule for 2006/2007 fiscal year:

September 14 <sup>th</sup> and 15 <sup>th</sup> , 2006	Raleigh, NC
November 16 <sup>th</sup> and 17 <sup>th</sup> , 2006	Raleigh, NC
January 18 <sup>th</sup> and 19 <sup>th</sup> , 2007	Raleigh, NC
March 15 <sup>th</sup> and 16 <sup>th</sup> , 2007	Wilmington, NC
May 17 <sup>th</sup> and 18 <sup>th</sup> , 2007	Raleigh, NC
July 19 <sup>th</sup> and 20 <sup>th</sup> , 2007	Boone, NC

**MR. PHILLIPS MADE A MOTION TO ACCEPT THIS MEETING SCHEDULE. SECONDED BY MR. HOGGARD. MOTION CARRIED.**

DIRECTOR’S REPORT

Mr. Wright presented the written report and advised that as of June 1, 2006, the combined budget balance was \$336,968.54. The Alarm Recovery Fund balance was \$19,478.72. The Board has 3776 registrants and 785 licensees as of July 18, 2006.

**MR. HOGGARD MADE A MOTION TO APPROVE THE DIRECTOR’S REPORT AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.**

ATTORNEY’S REPORT

Mr. McDarris reported the following consent agreement and civil penalties:

1. Jeffrey Grissett - Consent Agreement for \$1876.80 for registration violations has been executed and paid.
2. Scott Heyn - Consent Agreement for \$6691.20 for registration violations has been executed and paid.
3. Howard Christian - Consent Agreement for \$571.20 has been executed and paid.

Mr. McDarris reported on the following rules:

1. 12 NCAC 11 .0201 - Application for a License - The rule proposes that all applicants must meet with a Board representative prior to licensing. The rule is before the Rules Review Commission and they have filed an objection and Mr. McDarris has responded. He will report back at the next meeting.
2. 12 NCAC 11 .0202 - Proposed rule to place a one year expiration date on the alarm exam and the Alarm Technician Course, Level I has been filed with the Office of Administrative Hearings, Rule Division. There was no public comment, therefore the rule is before you for adoption.

**MR. PHILLIPS MADE A MOTION TO ADOPT THE RULE AND REQUEST THE ATTORNEY TO FILE THE RULE WITH THE RULES REVIEW COMMISSION. SECONDED BY MR. HOGGARD. MOTION CARRIED.**

3. 12 NCAC - 11 .0201 - Rule amendment to allow the use of AOC criminal records searches for licensing applicants has been filed with the Office of Administrative Hearings, Rule Division. There was no public comment, therefore the rule is before you for adoption.

**MR. HOGGARD MADE A MOTION TO ADOPT THE RULE AND REQUEST THE ATTORNEY TO FILE THE RULE WITH THE RULES REVIEW COMMISSION. SECONDED BY MR. PHILIPS.**

4. 12 NCAC 11 .0301 - Rule amendment to allow the use of AOC criminal records searches for registration applicants has been filed with the Office of Administrative Hearings, Rule Division. There was no public comment, therefore the rule is before you for adoption.

**MR. HOGGARD MADE A TO ADOPT THE RULE AND REQUEST THE ATTORNEY TO FILE THE RULE WITH THE RULES REVIEW COMMISSION. SECONDED BY MR. PHILLIPS. MOTION CARRIED.**

5. 12 NCAC 11 .0105 - Prohibits the use of “police” or other law enforcement designation in a company name. The rule has been filed with the Office of Administrative Hearings. Mr. McDarris will report back at the next Board meeting.

Mr. McDarris stated he would like to defer the matter of internet monitoring and possible statutory amendment until the next Board meeting for the other members to be present.

Mr. McDarris stated he would like to defer the matter of limits on electrical contractors being employed by more than one company until the next Board meeting for the other members to be present.

Mr. McDarris reported that a bill was introduced in the General Assembly for reimbursement of a portion of the recovery fund. Representative Haire has been supported and Mr. McDarris will keep the Board updated.

**MR. PHILLIPS MADE A MOTION TO ACCEPT THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY MR. HOGGARD. MOTION CARRIED.**

GOOD OF THE ORDER

There was a discussion among industry, staff and the Board regarding the backlog of registration applications.

**MR. PHILLIPS MADE A MOTION TO ADJOURN. SECONDED BY MR. HOGGARD. MOTION CARRIED.**

Meeting Adjourned: 11:10 a.m.

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Terry Wright  
Director

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Nan Williams  
Reporter