



N.C. Department of Public Safety
Division of Adult Correction and Juvenile Justice
FY 2014-2015 JCPC Alternatives to Commitment Programs
Request for Proposals

I. Introduction

The 2004 and 2005 Sessions of the North Carolina General Assembly provided the Department funding to provide residential and/or community-based intensive services for Level III youth who are committed to the Division for placement in a Youth Development Center, Level III youth who are re-entering the community after receiving commitment programming in a Youth Development Center, and Level II youth who are most at-risk of a Level III disposition and commitment to a Youth Development Center (YDC).

The Department is issuing this Request For Proposals (RFP) for \$100,000 in the DPS Central Area Counties of North Carolina, to invite submissions of proposals for funding in fiscal year 2014-2015, to address the priorities, population, and services as described herein.

II. Priorities

Under this RFP, priority will be given to applications proposing programming which:

- a) Serve the required target population,
- b) Provide evidence-based/evidence supported programming which will reduce recidivism for youth served; and
- c) Include collaboration with other community partners.

III. Eligibility

All applicants must:

- a) Be in cooperation with their local Juvenile Crime Prevention Council (JCPC) or in cooperation with a collaborative of two or more JCPCs who are interested in providing residential and/or community-based intensive services for Level III youth who are re-entering the community from a YDC, Level II youth who are most at-risk of commitment to a YDC, and address the needs of youth who are re-entering the community from a residential or other out of home placement.
- b) Have a proven track record of implementing residential and/or community-based intensive services for the youth described in this RFP, effective fiscal oversight, and collaboration with juvenile court services,
- c) Have demonstrated organizational capacity for fiscal, programmatic, and administrative accountability and the ability to begin operations quickly and efficiently; and
- d) Collaborate with juvenile court and other community partners to develop 24-hour supervision plans when providing services to Level III youth and Level II youth as needed.

NOTE: Level III youth receiving services on community placement require a 24-hour supervision plan developed by the provider, court services, youth, family, and any other collaborating partners.

IV. Funding Period

The funding period for this RFP is for December 1, 2014 to June 30, 2015 and contingent upon the availability of funds.

V. Target Population, Proposed Programming and Service Area

Target Population includes:

- a) Juvenile Court referred Level III youth re-entering the community on community placement or Post Release Supervision;
- b) Juvenile Court Referred Level II youth who are most at-risk of a commitment to a YDC; and
- c) Juvenile Court Referred Level III or Level II youth re-entering the community from a residential or out of home placement.

Proposed Programming must:

- a) Include evidence-based/supported approaches for re-entry services, residential and/or community-based intensive services for Level III youth who are committed to the Division for placement in a Youth Development Center, Level II youth who are most at-risk of commitment to a Youth Development Center (YDC) and their families,
- b) Fill a gap in the service delivery continuum within the local community. Services that are a duplication of efforts already being undertaken in the local community will not be considered for funding,
- c) Target Level III youth (placed on community placement)/PRS and Level II youth who are most at-risk of commitment to a YDC, and youth who are re-entering the community from a residential or other out of home placement; and
- d) Address the needs of youth who are re-entering the community from YDC, residential or other out of home placements.

Service Area must:

Be provided in a single county located in the DPS Central Area OR, a single Judicial District located in the DPS Central Area. **See Attachment A: DPS Central Area Counties and Judicial Districts**

VI. Proposal Requirements and Submission Process

To be considered for funding applicants must:

- a) Complete and submit an on-line application in NCALLIES no later than 5:00 p.m. on Monday, October 20, 2014. The application can be accessed by [clicking here](#),
- b) Not exceed \$100,000 in the proposed budget,
(NOTE: This applies to the total DPS funds requested per project and does not include revenues from other funding sources for this project.)
- c) Choose programs from:

**Office of Juvenile Justice and Delinquency Prevention (OJJDP)
OJJDP’s Model Programs Guide:**

<http://www.ojjdp.gov/mpg>

Applicants who elect not to incorporate evidence-based practices as prescribed by OJJDP’s service delivery model must demonstrate how proposed services are evidence-supported and reduce recidivism for the targeted population, **See Attachment B: Priority Services and Definitions;** and

- d) Proposals must include Letters of Support from the JCPC Chairperson(s) from the county(s) where services are being proposed. Letters **must be received** prior to 5:00 p.m. on Monday, October 20, 2014 by either, 1) emailing letters to denise.briggs@ncdps.gov; 2) mailing copy(s) to the below address; or 3) delivering copy(s) to the below physical addresses:

Physical Address: Department of Public Safety ATTN: Denise Briggs 3010 Hammond Business Place Raleigh, NC 27603	Mailing Address: Department of Public Safety ATTN: Denise Briggs 4212 Mail Service Center Raleigh, NC 27699-4212
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NOTE: Letters of support must state, at a minimum, the proposed services will:

- Fill a gap in the service delivery continuum within the local community; and
- Are not a duplication of efforts already being undertaken in the local community.

See Attachment C: Central Area Juvenile Crime Prevention Council Chairpersons

NOT FOR PROFIT ORGANIZATIONS ONLY

- e) Not for profit organizations must also upload the *No Overdue Tax Form*, the *DPS Conflict of Interest Form*, *proof of 501(c) 3 status*, and the agencies *Conflict of Interest policy* in NCALLIES along with the application by the established due date and time.

VII. Evaluation

Applicants will be evaluated on their overall performance and evidence-based/supported approach using the latest juvenile justice research. The Department will use several instruments to include the Standardized Program Evaluation Protocol (SPEP) that demonstrates how specific program characteristics are effective in reducing recidivism.

Applicants must describe what model or evidence-based/supported approaches the program is based upon and incorporate core components in Section III. #5 *Program Evaluation* of the program application.

See Attachment D: Core Components

VIII. Review Criteria for Proposals

Submitted proposals will be rated on:

- a) The degree in which requirements in this RFP are addressed,
- b) Provision of services in county(ies) with high commitment rates (Level III youth) and Level II youth who are most at-risk of being committed to a YDC,
See Attachment E: Level II and Level III Distinct Juveniles per Fiscal Year
- c) Inclusion of rural counties, geographical representation and collaboration among counties,
- d) Provision of services based upon research,
- e) Presentation of a budget that matches the proposed services,
- f) Historically meeting and exceeding program goals/measurable objectives when providing services to this population,
- g) Evidence of the agencies capacity to administer a DPS funded program including ability to comply with reporting and accountability requirements in a timely manner; and
- h) Demonstration of community support with cash or in-kind resources, including but not limited to, county appropriations or Medicaid reimbursements. (Proposals that include community cash or in-kind resources in the project budget must include documentation of the intent to provide that support and justification of the value claimed.) **NOTE: These funds require no local match.**

IX. Selection Process

The Department's State Office Review Team, comprised of the applying county's DPS Area Consultant and Central Area Administrator, will review and rate proposals based on the information provided in the application and matching requirements of this RFP. With input from the Chief Court Counselor of the county(s) where services are being proposed, the State Office Review Team will present a funding decision to Department management for a final funding approval.

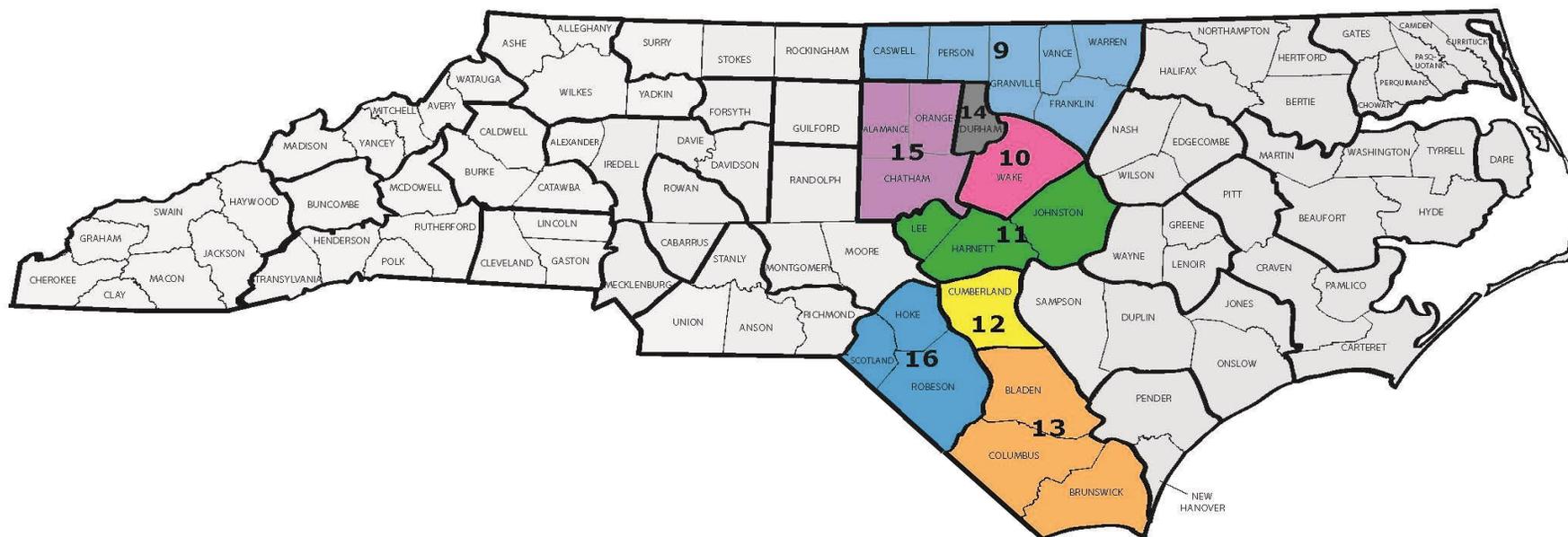
X. Timeline for RFP and Program Implementation

September 18, 2014 – October 20, 2014:	Request for Proposals Advertised
October 20, 2014:	By 5:00 pm, Applications are due in NCALLIES, letters of support <u>must be received</u> by DPS and when applicable, forms must be uploaded in NCALLIES. <i>(See Section VI. Proposal Requirements and Submission Process of this RFP)</i>
November 13 , 2014:	Notification of funding to applicants.
December 1, 2014:	Funding begins (contingent upon the completion of the required signatures in NCALLIES)

XI. Contact Information

Questions about this RFP should be directed to Denise Briggs, Central Area Consultant at (919) 324-6391 or denise.briggs@ncdps.gov.

ATTACHMENT A: DPS Central Area Counties and Judicial Districts



ATTACHMENT B: Priority Services and Definitions

RESIDENTIAL PROGRAMS

Programs where services are delivered in a residential setting.

PROGRAM TYPES

Group Home Care: Provides twenty-four hour care for a residential placement lasting six to eight months in a therapeutic or structured family-like environment for youth. Includes intervention with client's family during and after placement and targets a reduction in offending behavior and recidivism. (Length of Stay= 90+ days, Frequency of Contact=NA)

Temporary Shelter Care: Provides group home care and shelter (up to 90 days) for juveniles who need to be temporarily removed from their homes during a family crisis.
(Length of Stay= up to 90 days, Frequency of Contact=NA)

Runaway Shelter Care: Provides shelter care for juveniles who have run away from home, are homeless or otherwise need short term care (15 days or less) while arrangements are made for their return home.
(Length of Stay= up to 15 days, Frequency of Contact=NA)

Specialized Foster Care: Provides care for youth with serious behavioral or emotional problems through foster parents whose special training is designed to help them understand and provide needed support for children who are placed in their care.
(Length of Stay= flexible, Frequency of Contact=NA)

Temporary Foster Care: Provides short-term (up to 60 days) emergency foster care for diverted or adjudicated juveniles who need to be temporarily removed from their home during a family crisis. Foster parents have been specially trained to understand and support the youth placed in their care.
(Length of Stay= up to 60 days, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

COMMUNITY DAY PROGRAMS

PROGRAM TYPES

Juvenile Structured Day Programs: Programs that offer well supervised and highly structured program of service to youth. Such service may enable youth to remain in the community. Clients may be long-term suspended from school or have behavior that might otherwise result in placement in detention. Typically, this type structure serves youth who are court involved and referrals are made from juvenile court counselors. Programs can either be full day or partial day (emphasis on service in the afternoon/after school hours). It is desirable for programs to have both treatment and educational components, such as, Individual and/or Family Counseling, Substance Abuse Education/Treatment, Restitution/Community Service, Tutoring, Alternative Education, Vocational Development and Structured Activities. (Length of Stay= Not to exceed one year without detailed documentation of need, Frequency of Contact=NA)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could also have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program
- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

ASSESSMENT PROGRAMS

PROGRAM TYPES

Clinical Assessments or Psychological Evaluations: Clinical Evaluations and Assessments, including Psychological Evaluations to help court counselors and judges recommend the most appropriate consequences and treatment for court involved youth.

(Length of Stay= depends upon time needed to complete the assessment activity, Frequency of Contact=Not Specified)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- None

CLINICAL TREATMENT PROGRAMS

Programs in which a professional helps a juvenile and/or his or her families solve problems through goal directed planning. It may include individual, group, family counseling or a combination. It may have a particular focus such as sex offender treatment or substance abuse treatment. Services may be community or home based.

PROGRAM TYPES

Counseling: A treatment technique based on one-on-one (individual) or group meetings with a therapist or counselor focusing on individual psychological and/or interpersonal problems. May include cognitive skills/life skills. Category includes family, individual, and group counseling.

(Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

Individual Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Group Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Family Counseling

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Clinical Treatment Programs – Continued

Home Based Family Counseling: Provides short term, intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Involves the entire family and is typically conducted in the home. May also include the availability of a trained individual to respond by phone or in person to crisis. The goal is to prevent delinquent and undisciplined behavior by enhancing family functioning and self-sufficiency. (Length of Stay=six weeks to nine months, Frequency of Contact= at least three hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Family Counseling (Optimal Target Weeks=20, Optimal Target hours=30)
- Family Crisis Counseling (Optimal Target Weeks=4, Optimal Target hours=8)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management

Substance Abuse Treatment: In/Out-patient therapeutic services provided to juvenile offenders targeting substance abuse issues, including chemical dependency, alcoholism, and habitual or experimental use of other controlled substances. Personnel providing treatment must be licensed or certified to provide these services. (Assumed to be the same as Counseling Services:

Length of Stay=Not Specified, Frequency of Contact= no less than every two weeks)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Sexual Offender Treatment: Provides outpatient assessment and/or therapeutic services to juvenile offenders targeting inappropriate sexual conduct and offending behavior with clear focus on rehabilitation and accountability of the offender. Practiced primarily in groups, has a family focus, has designated follow-up procedures and is generally legally mandated.

(Length of Stay=1 ½ to 2 years, Frequency of Contact= weekly with declining frequency as the course of treatment concludes)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Individual Counseling (Optimal Target Weeks=25, Optimal Target hours=30)
- Group Counseling (Optimal Target Weeks=24, Optimal Target hours=40)
- Mixed Counseling (Optimal Target Weeks=25, Optimal Target hours=25)
Could have possible qualifying Supplemental Service of Behavioral Contracting/Management
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)

Note: The target weeks and target hours for the above listed counseling approaches may not be sufficient for Sex Offender Treatment.

RESTORATIVE PROGRAMS

Programs that offer immediate and short-term involvement with juveniles to focus on negative and/or offending behaviors with the aim of resolution of the presenting problem and extinction of behavior.

PROGRAM TYPES

Restitution/Community Service

Restitution: Programs that provide opportunities for offender to be accountable for their actions to the community and/or victim(s) through forms of payments or community service work that earns money to repay the victim(s).

Community Service - A court-ordered dispositional alternative for a delinquent juvenile, consistent with the requirements of G.S. 7A-649, and entailing, on the juvenile's part, for purposes of this definition either community service to redress an injury to any person or entity that has suffered loss or damage as a result of the offense committed by the juvenile. Services should be provided for diverted and/or adjudicated youth.

(Length of Stay: Diverted youth and Teen Court referrals= no more than 6 months,

Court supervision= one year unless otherwise ordered; Frequency of Contact= minimum twice per month and no less than 8 hours per month)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Restitution/Community Service (Optimal Target Weeks=12, Optimal Target hours=60)

Mediation/Conflict Resolution: Programs offering a private process of negotiation conducted by a neutral, third party person, a Mediator. These programs offer immediate and short-term involvement with youth to focus on negative and/or offending behaviors. Mediation is a consensual decision-making process by parties who work towards a mutual understanding to resolve a problem or a dispute. Mediators do not counsel or give advice but facilitate communication among parties as the parties work to reach their own decision regarding resolution of their conflict. Services should be provided for diverted and/or adjudicated youth and may include victim/offender reconciliation.

(Length of Stay= No longer than 90 days, Frequency of Contact= Based upon the requirements of the program)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Mediation (Optimal Target Weeks=4, Optimal Target hours=8)
Could also have possible qualifying Supplemental Service of Restitution/Community Service

Note: A component that is teaching mediation or conflict resolution skills to clients who are not also at the same time engaged in mediation sessions should be classified as a different SPEP service. Such a service is more likely to be a skill building service such as social skills training.

Note: In counting dosage for Mediation, phone work with the client/family prior to the mediation session is included in the contact hours as well as the mediation session. If the mediation intervention also includes a conflict resolution class for the client, count those contact hours as well.

Continued - Restorative Programs

Teen Court: Provides a diversion from juvenile court where trained adult and youth volunteers act as officials of the court to hear complaints. These programs make recommendations for appropriate sanctions including but not limited to community service and restitution (if applicable) to be assigned to the youth who have admitted committing minor delinquency and undisciplined complaints. Professional adult staff provides supervision of the court proceedings and any subsequent community service and/or restitution. (Length of Stay= Not to exceed 120 days, however 60 additional days may be approved to complete sanctions; Frequency of Contact= Not Specified)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- None

NOTE: A SPEP classification may be considered for a Teen Court program that is directly providing a SPEP service to **ALL** of its youth (not referring it out). Possible SPEP services might include community service, conflict resolution, or possibly some other skill building service.

STRUCTURED ACTIVITIES PROGRAMS

Any non-residential program that provides a structured service plan of learning for the purpose of improving an individual's identified need(s) and with the purpose of improving the juveniles' (or parent's) skills or expanding their knowledge in a particular area, or enhancing academic performance.

PROGRAM TYPES

Mentoring: Provides opportunities for adult volunteers to be matched with delinquent or at-risk youth on a one-on-one basis. The mentor is an individual providing support, friendship, advice, and/or assistance to the juvenile. After recruitment, screening and training, the mentor spends time with the juvenile on a regular basis engaged in activities such as sports, movies, helping with homework, etc.

(Length of Stay= Minimum 1 year, Frequency of Contact= should average 2 hours per week)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Mentoring (Optimal Target Weeks=24, Optimal Target hours=78)
Could also have possible qualifying Supplemental Service of Behavioral Management
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Parent/Family Skill Building: Services that focus on interactional or interpersonal issues faced by a parent(s)/family of a juvenile. This service works to develop parenting skills, communication skills, discipline techniques, and other related skills. May include sessions for parents only and/or sessions for parents and their child(ren).

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)

NOTE: If ONLY parents are the recipients of this service then it cannot be SPEP classified. If the service includes the parent and child, drill down to see if the service is a Social Skills Training service or a Family Counseling service.

Structured Activities Programs - Continued

Interpersonal Skill Building: Services that focus on developing the social skills required for an individual to interact in a positive way with others. The basic skill model begins with an individual's goals, progresses to how these goals should be translated into appropriate and effective social behaviors, and concludes with the impact of the behavior on the social environment. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

(Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Social Skills Training (Optimal Target Weeks=16, Optimal Target hours=24)
- Cognitive Behavioral Therapy (Optimal Target Weeks=15, Optimal Target hours=45)
- Behavior management (Optimal Target Weeks=24, Optimal Target hours= 72) – The total programming structure and activities of the program are all tied into a behavior management environment which consists of earning points or tokens to achieve previously set goals. A behavior management classification should not be given to programs which merely use periodic rewards or incentives to increase motivation.
Could also have possible qualifying Supplemental Service of Mentoring, Mixed Counseling, or Remedial Academic Program

Experiential Skill Building: Services that provide opportunities to juveniles using activities to develop skills. The activities may be highly related to the acquisition of the skill (i.e. Independent living skills training taught by having juveniles practice life skills such as laundry, washing dishes, balancing a checkbook) or may include adventure activities (such as rock climbing, rafting, backpacking, etc.) aimed at increasing self-esteem and building interpersonal skills to promote more appropriate behavior. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Challenge Programs (Optimal Target Weeks = 4, Optimal Target hours=60)
Could also have possible qualifying Supplemental Service of Group Counseling

Continued - Structured Activities Programs

Tutoring/Academic Enhancement: Services intended to supplement full time academic program by providing assistance with understanding and completing schoolwork and/or classes. May also provide trips designed to be an enrichment of or supplemental experience beyond the basic educational curriculum. (Length of Stay= Minimum of 20 weeks, Frequency of Contact= No less than 2 hrs/week.)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Remedial Academic Program (Optimal Target Weeks=26, Optimal Target hours=100)
Could also have possible qualifying Supplemental Service of Job Training, Work Experience, Vocational Counseling

Vocational Development: The overall emphasis focuses on preparing the juvenile to enter the work force by providing actual employment, job placement, non-paid work service (non-restitution based), job training or career counseling. These programs provide training to juveniles in a specific vocation, career exploration or career counseling, and/or job readiness. (Length of Stay= Minimum 12 weeks unless implementing a model program & following model specifications, Frequency of Contact= no less than 2 hours weekly)

POSSIBLE SPEP PRIMARY SERVICE CLASSIFICATIONS

for services which may be provided in the above types. Consider the following SPEP service types whether or not the service meets the optimal dosage.

- Vocational Counseling (Optimal Target Weeks=25, Optimal Target hours = 40)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Training (Optimal Target Weeks=25, Optimal Target hours=400)
Could also have possible qualifying Supplemental Service of Remedial Academic Services
- Job Placement (Optimal Target Weeks=26, Optimal Target hours=520)
Could also have possible qualifying Supplemental Service of Remedial Academic Services

END OF ATTACHMENT B: Priority Services and Definitions

ATTACHMENT C: Central Area Juvenile Crime Prevention Council Chairpersons

County	Chairperson	Email Address
Alamance County	Steve Van Pelt	svanpelt@triad.rr.com
Bladen County	Larry Hayes	lrryhys@aol.com
Brunswick County	Amy Horgan	amy.horgan@coastalcarenc.org
Caswell County	Brenda Day	brenda.day@centurylink.net
Chatham County	Lisa West	lisa.west@chathamnc.org
Columbus County	Julie M. Strickland	juliestrickland@columbusco.org
Cumberland County	Melvin Lindsey, Sr.	mlindsay@ci.fay.nc.us
Durham County	Angela Nunn	anunn@dconc.gov
Franklin County	Mattie May	mmay@franklincountync.us
Granville County	Art Beeler	afbjab@aol.com
Harnett County	Wendy H. Butcher	wbutcher@harnett.org
Hoke County	Tom Landry	tom.landry@ncdps.gov
Johnston County	Addie M. Harris Rawls	addie.h.rawls@nccourts.org
Lee County	Pamela V. Glover	leecojcpc@gmail.com
Orange County	Meg McGurk	meg@downtownchapelhill.com
Person County	John Hill	johnhill@personcounty.net
Robeson County	Wendy Sampson	wendy.sampson@co.robeson.nc.us
Scotland County	Jeff Maidment	jeffrey.w.maidment@nccourts.org
Vance County	Irvin Robinson	irobinson@hendersonncpd.org
Wake County	Beth Nelson	bnelsonlpc@gmail.com
Warren County	William Kearney	handsincorporated@earthlink.net

ATTACHMENT D: Core Components

- 1. Defined protocol for program services and delivery.** **Section IV. #2 Operation** of the program application must briefly describe either a manual or protocol that describes the manner of service delivery including the suggested number of sessions, content, and flow. Evidence of the said manual, or protocol, may include: curriculum, workbook/instructor's manual, lesson plan(s), or, a script. Individual Service/Treatment Plans are expected to show evidence of involvement of the juvenile and family in planning and are to include the client-specific concerns to be addressed and, the planned/recommended frequency/duration of contact that follows the manual/protocol.
- 2. Staff Training.** The applicant must comply with **JCPC Policy and Procedure requirements, which are specific to the program type of services being delivered**, in regards to staff and volunteer orientation and training. Direct program service staff is to possess the necessary training requirements that include licenses when applicable, degrees, credentials, and certifications required for this program type. Training sessions in program service delivery, clinical supervision when applicable, case staffing and/or consultation sessions are to be documented and maintained.
- 3. Program Monitoring and Corrective Action.** In **Section IV. #3 Staff Positions** of the program application the applicant must briefly describe an established process by which a specified staff member monitors the delivery of program services for the purpose of examining how closely actual implementation matches the model/ protocol. Deviations from the model/protocol are to be addressed through written corrective actions. All Corrective Action findings are to be specified in writing, monitored, documented, and addressed accordingly.
- 4. Staff Evaluation.** In **Section IV #3 Staff Positions** of the program application the applicant must briefly describe how staff will be evaluated on a specified schedule for compliance with the program/JCPC policies and model/protocol. Staff development plans are to be documented and implemented to address deviations and violations of program policies, models, or protocols. Overall work performance is to be formally and specifically appraised. Areas of improvement are to be identified including the knowledge, skills, and abilities necessary for enhancing program service delivery including, but limited to customer service.
- 5. Program Effectiveness.** In **Section III #5. Program Evaluation** of the program application the applicant must briefly describe program protocol for determining and evaluating the effectiveness of its delivery of program services with all accepted referrals. This protocol must include a standardized manual approach for collecting, maintaining, and sharing information.

Attachment E: Level II and Level III Distinct Juveniles per Fiscal Year

County	FY 12-13			FY 13-14		
	Level II Program Eligible	*Level III	YDC Commitments	Level II Program Eligible	*Level III	YDC Commitments
Alamance	34	11	7	49	13	5
Bladen	8	0	0	5	0	0
Brunswick	7	4	0	7	3	2
Caswell	1	0	0	2	1	0
Chatham	3	0	0	3	0	0
Columbus	5	1	0	5	2	1
Cumberland	84	46	13	73	33	15
Durham	62	26	14	64	13	7
Franklin	4	0	0	4	1	1
Granville	5	3	0	8	2	2
Harnett	23	6	0	27	4	1
Hoke	9	4	2	7	6	5
Johnston	20	7	1	14	4	2
Lee	2	0	0	5	0	1
Orange	8	2	1	2	2	1
Person	6	3	1	4	2	0
Robeson	17	9	3	19	4	3
Scotland	12	2	2	10	5	3
Vance	11	2	2	10	2	0
Wake	153	24	10	103	11	4
Warren	2	0	0	0	0	0
Total	476	150	56	421	108	53

* PRS or YDC Commitment began in the FY

Data Source: DPS Adult Correction & Juvenile Justice, Rehabilitative Programs and Services (NC-JOIN Database)